

# Charger Theatre Booster Executive Board Meeting Minutes

**Date and Time:** 8/16/2018 at 6:30 PM

**Meeting Location:** Victor's Mexican Restaurant in Fulshear, Texas

**Attendees:** Molly Adames, Jayne Ritterbush, Kim Dismore, Kim Smith, Lynda Morgart, Adam Delka  
(Not in attendance: Karen Dailey)

The meeting began at 6:36 with introductions.

## **Meeting Details:**

### **II. Booster Meeting Agenda**

Include the formal nomination of Lynda Morgart to the Board as Secretary of the Charger Theatre Booster

### **III. Budget- Treasurer's Report**

Taxes are due on November 30, 2018. PBUSA organization members will help to file the taxes. Review of end of the year budget. As of May 30, 2018, the end of the year balance was \$5737.80. Purchases and expenditures were debited from the account over the summer and the current balance, as of August 16, 2018 is \$2501.02

An itemized list of expenditures for 2017-2018 and the beginning of 2018 will be provided at the meeting.

Two Squares were purchased to use with PayPal for sales and collection of dues for booster members.

### **IV. Latest Events and Fundraiser Update**

#### Shoe Drive

The shoe drive that was conducted in the spring brought made a profit of \$366. 1675 pairs of shoes were collected/donated to the fundraiser.

#### Convocation

There will be a parent viewing of the Convocation performance on August 21, 2018 at 6:30. Booster is working on details for providing an ice cream social after the performance. Ice cream will be picked up by Kim Smith with support of coolers and additional materials from the booster members.

### **V. Registrations and Payment Information**

Dean Leaman Junior High registration will be on September 4, 2018 at 6PM. Registration will be open before and after the meeting. Tables will be set up for membership and dues, sponsorship, spirit wear and the booster club.

Fulshear Highschool registration will be on September 6, 2018 at 6PM. Same process will be used for the high school meeting.

The booster will have credit card and PayPal payment options available.

### **VI. Corporate Sponsorships**

The Corporate Sponsorship packet will be updated and prepared for 2018-2019. Family sponsorships will be added and discussions of beginning sponsorships with \$100 and increasing in increments of \$50 to approximately \$250. Details of what each level of sponsorship were

discussed with potential ideas of early entrance to events (15minutes) and reserved seating (4seats). Changes will be made to forms to reflect family sponsorships.

The Charger Theatre Booster will begin looking for potential sponsors for the 2018-2019 school year. The Booster will consider attending the Fulshear Chamber of Commerce meetings and possibly bring students to share about the theatre program and possibly perform.

## **VII. Fundraising Goals and Opportunities for 2018-2019**

The Booster will work on getting goals for fundraising for the school year. Possible goals for the year may be to get blinds for the junior high cafeteria to provide the students with a theatre experience when performing.

The CTB will plan a Beauty and the Beast Tea in the spring as a fundraiser for the theatre program.

CTB discusses possible fundraising ideas such as:

Parent's Night Out was shared as a potential fundraiser. Booster will look into availability of the school and liability.

Selling pop sockets and cell phone accessories at the high school.

Selling Charger Theatre gear such as t-shirts, windbreakers, water bottles, traveling tote bags, and commemorative beach towels to Charger Theatre members.

The CTB discussed the potential of offering a buy out for fundraisers and the importance of participating in fundraisers. CBT discussed that students that participate in the productions will need to fundraise in order to participate in the production.

There will be chocolate sales and after discussion, the same company will be used as last year.

Spirit Nights are another source of fundraising that was considered by the Board.

Ideas such as face painting at local festivals, selling of temporary theatre tattoos and trinkets at football games, online silent raffles, and possibly bringing a Kona Ice truck to Traylor Stadium were discussed.

The Board would like to encourage the use of Amazon Smile and Kroger Community rewards and will be looking more into each of those opportunities.

## **VIII. Future Board/Member Meeting Dates and Times**

The official meetings will be on the third Tuesday of every month, unless there is a school holiday or other calendar conflict that could affect the meeting. The CTB Executive Board meetings will be at 6PM and the member meetings will be at 7PM.

## **IX. Motion to Adjourn by Amy Dismore at 8:24 and seconded by Molly Adames.**