

Charger Theater Boosters, Inc.

General Meeting Notes

September 19, 2017

The meeting was called to order at 6:40 pm.

Those in attendance signed in. Also in attendance were:

Adam Delka, Fulshear HS Charger Theater Director

Nic Farco, Leaman JH Charger Theater Director

Karen Dailey

Amy Dismore

Sarah Fults

Kim Smith

Molly Adames

Jayne Ritterbush

Molly Adames introduced Adam Delka for the HS Director's Report.

Adam Delka gave the HS Director's Report. He thanked the parents and students for attending the meeting and for their continued support of the CTB and the Charger Theatre. Adam Delka informed attendees of the Theatre Handbook. There is a signature page that needs to be signed by parents and students and then returned to him. The Charger Theatre HS Activity fee is \$25 per semester. The JH fee is \$30 for the entire school year. Theatre students need a composition book, folder, pens, pencils and highlighters. Theatre gear sales are optional. Proceeds go into the Theatre Activity account, which is separate from the CTB, Inc. Adam Delka informed attendees that they can follow the Charger Theatre on Twitter and Facebook.

Adam Delka described the definition of a Thespian. A Thespian is an actor. There is a student Thespian organization that has student officers. Adam Delka introduced the Student Thespian Officers. They are:

President - Yoselin Arellano

Vice President - Sam Lindsey

Event Secretary - Jazlynn Thomas

Travel Secretary – Madeline Dismore
Wardrobe Secretary – Lee Hooker
Membership Chair – Anika Gutierrez
Executive Council – Lani Alvarado, Najea Brodnax and Lauryn Wharton

The Thespians will be participating in a community service project. Students will donate canned goods and/or non-perishable items. The class that has the most donations will have a donut party. Fifteen students will be going to the State Convention.

The Tommy Tune Awards will be on April 15, 2018. Adam Delka is hoping that students will be selected to perform and receive awards.

Adam Delka spoke about renting a Fly System for the Wizard of Oz production. The CTB, Inc. needs to raise enough money. The rental cost is approximately \$8,500. If CTB, Inc. is able to raise the money to rent the system there will need to be several volunteers to learn how to operate it.

Adam Delka introduced Nic Farco, the JH Theatre Director to give the JH Director's report. The Advanced Theatre students, 7th and 8th grade, are participating in the JH 1 Act Play contest. It will be hosted at Fulshear High School. Nic Farco expressed the need for parent and student volunteers to help at the contest. The JH will have a Veterans Day program as well as a Spring Musical.

Adam Delka re-introduced Molly Adames to begin the CTB, Inc portion of the meeting.

Molly Adames introduced all of the CTB, Inc. Board members. She informed the attendees that CTB, Inc. is fully ready to go as a 501C3 non-profit organization. Molly Adames introduced the CTB, Inc. By-Laws. She reviewed key points of the By-Laws as follows:

1. Membership Dues are \$20 per family – A full description of Member Benefits are forthcoming.
2. Meetings will be held the 3rd Tuesday of the month with the exception of months with holidays in which cases the membership will be notified of alternate meeting dates.

3. The Executive Board will meet 30 minutes to an hour prior to the General Membership meeting.
4. A quorum of at least seven (7) members must be present to transact business.
5. There are several committees that need to be formed. They are:
 - a. Fundraising
 - b. Set Design
 - c. Meal planning
 - d. Volunteer/Chaperone
6. Finances are up to date and kept in order by the Board Treasurer, Amy Dismore. All accounting policies are in place.

Molly Adames asked if any member would make a motion to approve the CTB, Inc. By-Laws. Lori Lindsey made a motion to approve the CTB, Inc. By-Laws. Jill Olejniczak seconded the motion. All were in favor and the CTB, Inc. By-Laws were approved.

Molly Adames updated the General Membership of the upcoming Fall fundraisers. Kona Ice will be selling at all of the home football games and donating 20% to the CTB, Inc. Online t-shirt sales raised \$845.78. There was a bit of a slump in sales due to not being able to get the word out sooner because of the missed school from Hurricane Harvey. CTB, Inc. Board will discuss reopening sales. The first BBQ sale raised \$1,024. Chocolate sales to begin in October. The CTB, Inc. will earn a 50% profit from sales. The goal is to sell 100 boxes with a profit of \$3,000. There are two Spirit Nights coming up. Big Paulie's Pizza will donate 20% of CTB, Inc. purchased sales all day on October 16th. Pei Wei will donate 20% of CTB, Inc. purchased sales for dinner on November 11th. Molly Adames informed the attendees that Corporate Fundraising Sponsorship packets are available. She asked that before approaching any business to contact her first to make sure that the business hasn't already been approached. Other sales during show nights were discussed: Concession stand sales, show night flowers.

Molly Adames introduced Amy Dismore, Board Treasurer, to give the Treasurer's Report, which is attached to the meeting minutes.

Molly Adames again thanked Elaine Lippincott for donating the \$495 to start the CTB, Inc. with Parent Boosters.

Molly Adames as the attendees for a motion to approve the meeting minutes from the August 15, 2017 Member Meeting. Kim Smith motioned to approve the minutes. Lori Lindsey seconded the motion. All were in favor and the meeting minutes were approved.

The next General Membership meeting will be October 17, 2017 at 6:30 pm.

There may not be a meeting in November due to the Thanksgiving break.

The meeting adjourned at 7:22 pm